

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

Rain Shadow Areas Development Department – Right to Information Act, 2005 – Implementation of provisions of the Act – Designation of State Public Information Officer, Assistant Public Information Officer and Appellate Officer for the Department –Revised-Orders – Issued.

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**RAIN SHADOW AREAS DEVELOPMENT (RS.I) DEPARTMENT**

**G.O.Rt.No.146**

**Dated:27-11-2008**

Read the following:

1. G.O.Rt.No.125, RSAD (RS.I) Department, Dated: 22-9-2005.
2. G.O.Rt.No.48, RSAD (RS.I) Department, Dated: 28-3-2006
3. G.O.Rt.No.102, RSAD (RS.I) Department, Dated: 22-8-2006
4. G.O.Rt.No.88, RSAD (RS.I) Department, Dated: 12-9-2007

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**ORDER:**

Orders were issued vide references 1<sup>st</sup> to 4<sup>th</sup> read above under Sections 5(1), 5(2) and Sub-section-1 of Sec.19 of the Right to Information Act, 2005, designating the State Public Information Officer, Assistant Public Officer and Appellate Officer respectively for the Rain Shadow Areas Development Department, Secretariat, Hyderabad. In partial modification of the orders issued in the G.O. 4<sup>th</sup> read above, the following officers are hereby designated as State Public Information Officer, Assistant State Public Information Officer and Appellate Officer for the Rain Shadow Areas Development Department with immediate effect.

S.No	Name & Designation	Designated as	Telephone Nos.
1	Sri P.Srinivasulu, Section Officer	Assistant State Public Information Officer	23450111 Extn:2950
2	Sri CH.Venkateshwarlu, Asst. Secretary to Govt.	State Public Information Officer	23450355 Extn: 2949
3	Sri P.Narsing Rao, Dy. Secretary to Govt.	Appellate Officer	23450355 23450315 (Fax)

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**R.S.GOEL  
PRL.SECRETARY TO GOVERNMENT**

To  
The Officers concerned.  
All Secretariat Departments.  
All Heads of Departments.  
The Chief Information Commissioner  
Copy to:  
General Administration (Coordn,GPM & AR) Department.  
P.S to Chief Secretary.  
P.S to Prl.Secretary to CM.  
P.S to M(RSAD).  
SF/SCs

//FORWARDED BY::ORDER//

SECTION OFFICER

**CHAPTER 2**  
**ORGANISATION, FUNCTIONS AND DUTIES**  
**[SECTION 4(1) (b) (i)]**

2.1 Particulars of the organization, functions and duties.

Sl. No.	Name of the Organization	Address	Functions	Duties
1	Rain Shadow Areas Development Department	K Block, 1 <sup>st</sup> Floor Secretariat, Hyderabad	Associated with implementation of following programmes 1) Cloud Seeding Programme. 2) Bio-diesel programme 3) Desalinization of sea water and 4) Any other programmes connected with the development of rain deficient areas	To ensure proper implementation of various programmes of the Government.

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**CHAPTER 3**  
**POWERS AND DUTIES OF OFFICERS AND EMPLOYEES**  
**[SECTION 4(1) (b) (ii)]**

3.1 Please provide details of the powers and duties of officers and employees of the authority by designation as follows:

Sl. No.	Name of the Officer / Employee and designation	Responsibilities
1	Sri.R.S.Goel, IAS, Prl. Secretary to Government	I. He is responsible for the careful observation of the business rules & Secretariat instructions in the transactions of business in his Department
		II. He is the official head of the Department  III. He exercises general supervision and control over the staff under him and is responsible for seeing that the members of the staff do the work allotted to them efficiently & expeditiously.  IV. Preparing financial requirements of various programmes of the department and ensure proper expenditure of the budget allotted.
2	Sri P.Narsing Rao, Deputy Secretary to Government	Occupies a position circulating the duties of the Deputy Secretary. His responsibilities are identical with those of the Secretary to Government in regard to the sections placed under his control.
3	Sri Ch.Venkateshwarlu Asst. Secy. to Government	The Assistant Secretary exercises control over the sections placed in its charge with regard to dispatch of business and in regard to discipline
		II. He is the Drawing and Disbursing officer of the department.

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**CHAPTER 4**  
**PROCEDURE FOLLOWED IN DECISION – MAKING PROCESS**  
**[SECTION 4(1) (b) (iii)]**

4.1 Describe the procedure followed in decision-making by the public authority

Activity	Description of process	Designation of final decision making authority
Goal – Setting & Planning	Based on the objectives and targets of various activities, planning is done in consultation with districts. Accordingly, goals are set for different programmes/ activities	Prl.Secretary
Budgeting	-do-	
Formulation of programmes schemes and projects	Programmes, schemes and projects are prepared keeping the needs of people and society in view.	Prl.Secretary
Recruitment/ hiring of personnel	In respect of recruitment the G.A.(SU) Departments are the concern.	Prl.Secretary
Release of funds	Based on allotment and requirement	Prl.Secretary
Implementation / delivery of service / utilization of funds	Regular review with the concerned HODs / Agency	Prl.Secretary
Monitoring & evaluation	Periodic review, monthly reports, video conference	Prl.Secretary
Gathering feedback from public	Through Various reports / reviews	Prl.Secretary
Under taking improvements		

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**CHAPTER 5**  
**NORMS SET FOR THE DISCHARGE OF FUNCTIONS**  
**[SECTION 4(1) (b) (iV)]**

5.1 Please provide the details of the norms / standards set by the public authority for the discharge of its functions / delivery of services.

Sl. No.	Function / Service	Norms / Standards of performance set	Time frame	Reference document prescribing the norms (Citizen’s Charter, Service Charter etc)
	Cloud seeding programme	As in document of contract	120 days (ended by 22.11.2008	Cloud seeding programme contract
	Jatropha Plantations	Based on guidelines formulated by department	Seasonal July to October	Progress reports

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**CHAPTER 6**  
**RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS FOR DISCHARGING**  
**FUNCTIONS**  
**[SECTION 4(1) (b) (V) & (Vi)]**

6.1 Please provide list and gist of rules, regulations, instructions, manuals and records, held by public authority or under its control or used by its employees for discharging functions in the following format.

Sl. No.	Description	Gist of Contents	Price of the Publication if priced
Rules & Regulations/ Instructions and manuals			
1	Secretariat office manual	About organization structure ,Office management, miscellaneous	
2	Fundamental Rules	Service Rules of employees.	
3	A.P Civil Services(Classification, Control and Appeal)Rules, 1991.	Disciplinary matters.	
4	The Andhra Pradesh Civil Services (Conduct)Rules, 1964.	Regarding conduct of Government servants	
5	The Andhra Pradesh State and Subordinate Service Rules.	Service rules	
6	Rules for Grant of Miscellaneous Loans and advances to Government Servants.	Loans and Advances	
7	The Andhra Pradesh integrated Medical Attendance Rules, 1972.	Medical reimbursement rules	
8	The Andhra Pradesh Government Business Rules and Secretariat Instructions.	Office working	
9	The Andhra Pradesh Secretariat Subordinate service rules.		
<b>Manuals</b>			
1	Secretariat office manuals		
2			
.....			
<b>Records</b>	Separately enclosed about the records held by the various sections of the departments		
1			
2			
...			
<b>Publications</b>			
1			
2			

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**CHAPTER 7**  
**CATEGORIES OF DOCUMENTS HELD BY THE PUBLIC AUTHORITY UNDER ITS CONTROL**  
**[SECTION 4(1) (b) (V) (i)]**

7.1 Provide information about the official documents held by the public authority or under its control.

Sl. No.	Category of document	Title of the document	Designation and address of the custodian (held by / under the control of whom)
1	Govt orders, Govt Memos, Minutes of meeting, Contracts Agreement, Progress Report and Current Files	All Govt. order, Memo, MOUs Contract agreements	Concerned S.O Concerned S.O Concerned S.O Concerned S.O

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**CHAPTER 8**  
**ARRANGEMENT FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS**  
**OF THE PUBLIC IN RELATION TO THE FORMULATION OF POLICY OR IMPLEMENTATION**  
**THEREOF**  
**[SECTION 4(1) (b) Viii]**

8.1 Describe arrangements by the public authority to seek consultation / participation of public or its representatives for formulation and implementation of policies?

The Department seeks advice / consultation from public representation regarding policy or its implementation by making wide publicity, conducting meetings, awareness camps, in-house discussions, press coverage etc.

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**CHAPTER 9**  
**BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSTITUTED AS PART OF**  
**PUBLIC AUTHORITY**  
**[SECTION 4(1) (b) (V) (iii)]**

9.1 Please provide information on boards, councils, committees and other bodies related to the public authority in the following format.

<b>Name of Board, Council, Committee, etc.</b>	<b>Composition</b>	<b>Powers &amp; Functions</b>	<b>Whether its Meetings open to Public / Minutes of its Meetings accessible for Public</b>
State Level Task Force committee to plan & monitor the bio-diesel plantation programme	-Chief Secy-Chairman -Prl Secy, EFS&T Deptt. - Prl Secy, Agriculture - Prl Secy, RSAD Department - Prl Secy, Panchayat Raj - Prl Secy,Rural Development - Prl Secy, Finance Director or Nominee, ICRISAT Director or Nominee, CRIDA ANGRAU Dy. Secy, RSAD- <b>Convener</b>	To plan & monitor the bio-diesel plantation programme in RSAD Districts in the State.	Though meeting is not open to public, its minutes are accessible.
Sub-committee of State Level Task Force for Bio-diesel	Prl Secy- RSAD -Chairman Prl Secy, Finance-member Prl.Secy EFS&T-member Commr of Industries-member MD, A.P State Cooperative Oil Seeds Grower federation-member Nominee of NABARD-member Nominee of Indian Institute of Chemical Technology-member Dy. Secy, RSAD-Convener	To scrutinize the Expressions Of Interest received in response to advertisement issued by the Govt for setting up bio-diesel units in the State of A.P	-do-
Sub committee, State Level Task Force on Bio-diesel plantation programme	Prl. Secy-RSAD -Chairman MD, Oil fed-member Chief Conservator of Forest(R&D)-member Commissioner Horticulture-member Commissioner Rural Development-member General Manager NABARD Commr, Agriculture Commissioner Sugar Commissioner Excise VC & MD, NEDCAP Dy. Secy RSAD-Convenor	To discuss all the issues related to in the State including policy, research and development, plantations, marketing ,Bio-Ethanol and other related issues for implementation and monitoring of the programme.	-do-
Tender committee for cloud seeding	<b><u>Tender committee:</u></b> Prl. Secy, RSAD-Chairman Commr Disaster management &E.O Secy to Govt Revenue Deptt Prl.Secy to Govt (Agriculture) or in his absence Commr Agriculture. Prl.Finance Secy, Finance Deptt Director, Science &Technology Director General, WALAMTARI Director, IMD, Hyd A representative of Indian Institute of Tropical Metrology (IITM), Pune Coordinator, CASWMT, JNTU, Hyderabad	To finalize the tenders related to cloud seeding programme.	-do-
State level coordination and monitoring committee on cloud seeding	<b><u>STATE LEVEL:</u></b> Minister for Agriculture, Horticulture, Sericulture and Rain Shadow Areas Vice Chancellor, JNTU, Kukatpally, Hyderabad. Prl. Secretary to Govt. RSAD		

	<p>Commissioner of Agriculture, Hyderabad</p> <p>Commissioner for Disaster Management &amp; E.O. Prl. Secretary, Revenue (DM) Department.</p> <p>Director General, WALAMTARI.</p> <p>Member Secretary, APCOST, Hyderabad.</p> <p>Director, Ground Water Department.</p> <p>Director, Economics &amp; Statics, Hyderabad</p> <p>Director, APSRSAC, Hyderabad</p> <p>Director General, N.I.R.D. Hyderabad</p> <p>Chairman and Managing Director, ECIL, Hyderabad</p> <p>Director, IMD, Cyclone Warning Centre, Vishakapatnam.</p> <p>Director, IMD, Cyclone Warning Centre, Machilipatnam.</p> <p>Dr.Raji Reddy, Senior Scientist, Agro Meteorologist, ANGRAU.</p> <p>Representative of operating Agency.</p> <p>Professor T.Shivaji Rao, Director, Centre for Environmental Studies, GITAM, Vishakapatnam.</p> <p>Director, IMD Centre, Begumpet Airport, Hyderabad.</p> <p>Dr. I.V.Muralikrishna, Coordinator, CASWMT, JNTU, Hyderabad - <b>Convenor.</b></p>		
Technical committee on cloud seeding.	<p>Dr. GGSN Rao, Project Director, Agrometreology, Central Dry Land Agriculture Research Institute (ICAR).</p> <p>Dr. D.V. Bhaskar Rao, Dept. of Meteorology and Oceanography, Andhra University, Vizag -Member</p> <p>Dr. Satya Kumar, Director IMD, Hyderabad -Member</p> <p>Dr. MM Ali, Scientist, SG NRSA, Hyderabad -Member</p> <p>Dr. AVS Prabhakara Rao, Retd. Prof. IIT Kanpur -Member</p> <p>Dr. Valli Manickam, Environment Area, Asso. Prof. ASCI, Hyderabad -Member</p> <p>Mr. Swarna Subba Rao, Dy. Surveyor General (Projects), Survey of India</p> <p>Mr. B.V.S. Amatya, Retd. Meteorologist, IMD</p> <p>Maruthi Sadan, Plot No. 144/1, Rajiv Nagar Colony, Behind AG Colony, Yusufguda, Hyd-45</p> <p>Member</p> <p>Dr. A.V. Krishnarao, Hyderabad Member</p> <p>Dr. K.K. Reddy, Yogi Vemana University Member</p> <p>Dr. Avinash Chandra, Director, ASL, Hyd Member</p> <p>Sri Pandarinath, Retd. Director, IMD</p>	<p>To provide specific inputs and data related to procurement of additional research data suiting local weather conditions for developing appropriate technology, monitoring and evaluation involving IST of JNTU.</p> <p>Involvement of Central Govt. scientific institutions and agencies for strengthening research base and developing appropriate technology to suit local needs, strengthening collection of weather information. It was proposed to involve all technical persons having scientific knowledge so that required feedback analysis and suggestions</p>	-do-

	<p>Member Dr. Sivaswaroop, Dy. Director, IGNOU, Hyderabad - Member Dr. D. Raji Reddy, Principal Scientist, (Agromet), ANGRAU, Rajendranagar, Hyderabad -30 - Member Dr. K.V. Subba Rao, Head, Centre for Earth &amp; Space Sciences, Central University, Hyderabad -Member Dr. K.V.S. Badharinath, NRSA, Hyderabad. -Member Dr. K.Narsimhulu, Aerosol &amp; Atmospheric Research Laboratory, Dept. of Physics, SKD Univeristy, Anantapur Member Dr. B.V. Appa Rao / Director, ISRO Shar Centre, Sriharikota – 524124 Nellore Dist. - Member Dr. I.V. MuraliKrishna, Director(IST) and Coordinator, CASWMM, JNTU, Hyderabad, <b>-Convener</b></p>	<p>related to technical matters of the programme are discussed and decision taken accordingly.</p>	
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**CHAPTER 10**  
**DIRECTORY OF OFFICERS AND EMPLOYEES**  
**[SECTION 4(1) (b) (ix)]**

10.1 Please provide information on officers and employees working in different units or offices at different levels and their contact addresses in the following format (including officers in charge of grievances re-addressable, vigilance, audit, etc)

Sl. No.	Name of the office / administrative unit	Name, Designation & Address of Officer / Employee	Telephone & fax Office Tel: Residence Tel: Fax:	Email
1	RSAD, “J Block” 703	Sri N.Raguveera Reddy Min. (AHS & RSAD)	23451196-Off. 23315888-Res	
2	RSAD Department.	Sri KVVNS. Srinivasa Rao P.S. to M (AHS & RSAD)	23451196-Off 23413113-Res	
3	RSAD, K Block, 1 <sup>st</sup> 223	Sri.R.S.Goel, IAS Prl. Secretary to Govt.	23450355-Off 23450315-fax 9849996327	<a href="mailto:secyrsad@ap.gov.in">secyrsad@ap.gov.in</a> <a href="mailto:secyrsad@yahoo.com">secyrsad@yahoo.com</a>
4	RSAD, K Block, 1 <sup>st</sup> 221	Sri P.Narsing Rao, Deputy Secretary to Govt.	23450316-Off 23450315-Fax 9849908580	<a href="mailto:secyrsad@ap.gov.in">secyrsad@ap.gov.in</a> <a href="mailto:secyrsad@yahoo.com">secyrsad@yahoo.com</a>
5	RSAD, K Block, 1 <sup>st</sup> 222	Sri Ch.Venkateshwarlu Asst. Secy. to Govt.	23450355-Off 55502229-Res 9849908581	<a href="mailto:secyrsad@ap.gov.in">secyrsad@ap.gov.in</a> <a href="mailto:secyrsad@yahoo.com">secyrsad@yahoo.com</a>
6	RSAD, K, 1 <sup>st</sup> 225 Peshi	Smt. R.Annapurna P.S. to Secretary (long leave)	23450355-Off 23450315-fax 27807186-Res	
7	RSAD, K, 1 <sup>st</sup> 225 Peshi	Sri B.Lakshma P.A. to Prl. Secretary	23450355-Off 23450315-fax 27807186-Res	
7	RSAD, K, 1 <sup>st</sup> floor, 225	Sri P.Srinivasulu Section Officer	23450355 (Off.)	
8	RSAD, K, 1 <sup>st</sup> 225	Smt. T.Vijayalakshmi Section Officer	-do-	
9	RSAD, K, 1 <sup>st</sup> 225	Sri M.Hanumantha Reddy Section Officer	-do-	
10	RSAD, K, 1 <sup>st</sup> 225	Sri M.Sriramachandra Asst. Section Officer	-do-	
11	RSAD, K, 1 <sup>st</sup> 225	Sri D.Bikshapathi Asst. Section Officer	-do-	
12	RSAD, K, 1 <sup>st</sup> 225	Sri R.Srinivasa Rao Asst. Section Officer	-do-	
13	RSAD, K, 1 <sup>st</sup> 225	Smt. C.Ranganayaki Asst. Section Officer	-do-	
14	RSAD, K, 1 <sup>st</sup> 225	Smt.P. Katyayani Devi Technical Assistant	-do-	

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**CHAPTER 11**  
**MONTHLY REMUNERATION RECEIVED BY OFFICERS AND EMPLOYEES, INCLUDING THE**  
**SYSTEM OF COMPENSATION AS PROVIDED IN REGULATIONS**  
**[SECTION 4(1) (b) (x)]**

11.1 Provide information on remuneration and compensation structure for officers and employees in the following format.

Sl. No.	Designation	Monthly Remuneration including its composition	System of Compensation to determine Remuneration as given in regulation
1	Sri.R.S.Goel, IAS Prl. Secretary to Govt.	Gross – 1,15,340/- Net – 91,270/-	
2	Sri P.Narsing Rao, Deputy Secretary to Govt.	Gross – Net –	
3	Sri Ch.Venkateshwarlu Asst. Secy. to Government	Gross – 31,010 Net – 20,635	
4	Smt. R.Annapurna P.S. to Secretary (long leave)	Gross – 38399 Net – 27090	
5	Sri P.Srinivasulu Section Officer	Gross – 18,348 Net – 12908	
6	Smt.T.Vajaya lakshmi Section Officer	Gross – 32,169 Net. – 20,209	
7	Sri M.Hanumantha Reddy Section Officer	Gross – 19,251 Net – 11432	
8	Sri M.Sriramachandra Asst. Section Officer	Gross – 12894 Net – 9609	
9	Sri D.Bikshapathi Asst. Section Officer	Gross – 16,563 Net – 13858	
10	Sri R.Srinivasa Rao Asst. Section Officer	Gross – 15410 Net -11972	
11	Smt. C.Ranganayaki Asst. Section Officer	Gross – 16,176 Net – 13000	
12	Sri B.Lakshma, Sr.Steno	Gross – 13458 Net - 11141	
13	Smt.P. Katyayani Devi Technical Assistant	Gross – 21553 Net –17893	
14	Sri Syed Mahboob Driver	Gross – 16023 Net – 11218	
15	Sri.Md.Niranjan Attender	Gross – 16563 Net - 8325	

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**CHAPTER 12**  
**BUDGET ALLOCATED TO EACH AGENCY INCLUDING PLANS ETC**  
**[SECTION 4(1) (b) xi]**

12.1 Provide information about the details of the plans, programmes and schemes undertaken by the public authority for each agency.

Agency	Plan/Programme / Scheme / Project / Acitivity / Purpose for which budget is allocated	Proposed expenditure	Report on disbursements made or where such details are available web site, reports, notice board etc)
1	Bio-diesel	5.00 crores	<a href="http://www.aponline.gov.in">www.aponline.gov.in</a>
			Notice board
2	Cloud seeding	30. 00crores	<a href="http://www.aponline.gov.in">www.aponline.gov.in</a>
			Notice board

12.2 Provide information on the budget allocated for different activities under different programmes/ schemes / projects etc., in the given format.

Agency	Programme / Scheme / Project / Activity Purpose for which budget is allocated	Amount released: last year	Amount spent last year	Budget allocated current year	Budget released current year
1	Cloud seeding programme /Jatropha	22.00 crores	22.00 crores	7.00 crores	
2	Bio-Diesel	3.00	3.00	3.00	

Institute wise requirement of funds and releases made during 2007 is as under:

Institute	Major activity	Amount required for 2005 -06 (In lakhs)	Amount released for 2005-06 (In lakhs)	Amount released for 2005-06 (In lakhs)
CRIDA	Germ plasm evaluation and standardization of Agro technique on farm studies	Rs 47.31	Rs.22.00	Rs.11.00
ICRISAT		Rs 47.31	Rs 22.00	Rs.11.00
ANGRAU		Rs 192.8	Rs 27.00	Rs.11.00
NBPGR	Exploration, Identification & collection of germ-plasm	Rs10.98	Rs 5.00	Rs. 2.50
IICT	Study of physico-chemical properties, oil & process development	Rs.37.10	Rs 12.50	Rs. 6,28,500
G.C.C. vizag		Rs. 0.00	Rs. 0.00	Rs. 3.29

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**CHAPTER 13**  
**MANNER OF EXECUTION OF SUBSIDY PROGRAMMES**  
**[SECTION 4(1) (b) xii]**

13.1 Describe the activities / programmes / schemes being implemented by the public authority for which subsidy is provided.

13.2 Provide information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes / schemes.

Name of programme / activity	Nature / scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy

13.3 Describe the manner of execution of the subsidy programmes

Name of programme / activity	Application Procedure	Sanction Procedure	Disbursement procedure

Note: There are no programme implemented by the department having subsidy components.

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**CHAPTER 14**  
**PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATION**  
**GRANTED BY THE PUBLIC AUTHORITY**  
**[SECTION 4(1) (b) xiii]**

14.1 Provide the names and addresses of recipients of benefits under each programme / scheme separately in the following format.

Name of programme / Scheme:				
Sl. No.	Name & address of recipient institutions	Nature / quantum of benefit granted	Date of grant	Name & Designation of granting authority

Name of programme / Scheme:				
Sl. No.	Name & address of recipient institutions	Nature / quantum of benefit granted	Date of grant	Name & Designation of granting authority

**Individual Beneficiaries**

Name of programme / Scheme:				
Sl. No.	Name & address of recipient beneficiaries	Nature / quantum of benefit granted	Date of grant	Name & Designation of granting authority

Name of programme / Scheme:				
Sl. No.	Name & address of recipient institutions	Nature / quantum of benefit granted	Date of grant	Name & Designation of granting authority

Note: There are no programme implemented by the department having subsidy components.

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**CHAPTER 15**  
**INFORMATION AVAILABLE IN ELECTRONIC FORM**  
**[SECTION 4(1) (b) x (vi)]**

15.1 Please provide the details of information related to the various schemes of the department which are available in electronic formats. (Floppy, CD, VCD, Web Site, Internet etc.)

Electronic Format	Description (site address / location where available etc)	Contents or title	Designation and address of the custodian of information (held by whom?)
Internet	www.aponline.gov.in	Cloud seeding, Bio-diesel programme.	Additional Secretary, RSAD

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**CHAPTER 16**  
**PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION**  
**[SECTION 4(1) (b) xv]**

16.1 Describe the particulars of information dissemination mechanisms in place / facilities available to the public for accessing of information:

Facility	Description (Location of Facility / Name etc)	Details of Information made available
Notice Board	K, Block 1 <sup>st</sup> floor	Notices / etc
News Paper Reports		Publication as and when required
Public Announcements		

Information Counter		
Publications		
Office Library		
Websites	<a href="http://www.aponline.gov.in">www.aponline.gov.in</a> Right to information act Rain Shadow Areas Development Department	About organization structure, information relating to subjects dealt by RSAD Department
Other Facilities (name)		Through personal contact Fax : 23450315 Email <a href="mailto:secyrsad@yahoo.com">secyrsad@yahoo.com</a>

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**CHAPTER 17**  
**NAMES, DESIGNATIONS AND OTHER PARTICULARS OF PUBLIC INFORMATION**  
**OFFICERS**  
**[SECTION 4(1) (b) xvi]**

17.1 Please provide contact information about the Public Information Officers and Assistant Public Information Officers designated for various officers / administrative units and Appellate Authority / Officer(s) for the public authority in the following format.

**Public Information Officer(s)**

Sl. No.	Name of office / administrative unit	Name & designation of PIO	Office Tel: Residence Tel: Fax:	Email
1	RSAD, K'Block, 1 <sup>st</sup> Floor, Room No.221	Sri. P.Narsing Rao	23450316-Off 23450315-Fax 9849908580	<a href="mailto:secyrsad@yahoo.com">secyrsad@yahoo.com</a>

**Assistant Public Information Officer(s)**

Sl. No.	Name of office / administrative unit	Name & designation of APIO	Office Tel: Residence Tel: Fax:	Email
1	RSAD, K'Block, 1 <sup>st</sup> Floor, Room No.222	Sri.Ch.Venkateshwarlu Asst. Secretary to Govt.	23450355-Off 9849908581	

**Appellate Authority**

Sl. No.	Name, Designation & Address of Appellate Officer	Jurisdiction of Appellate Officer (offices / administrative units of the authority)	Office Tel: Residence Tel: Fax:	Email
1	Sri.R.S.Goel IAS, Prl. Secretary to Govt.		23450355-Off 23450315-fax 9849996327	<a href="mailto:secyrsad@ap.gov.in">secyrsad@ap.gov.in</a> <a href="mailto:secyrsad@yahoo.com">secyrsad@yahoo.com</a>

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**CHAPTER 18**  
**OTHER USEFUL INFORMATION**  
**[SECTION 4(1) (b) xvii]**

18.1 Please give below any other information or details of publications which are of relevance or of use to the Citizens.

- 1.
- 2.
- 3.
- 4.

18.2 You may mention here information of your department which is excluded under section 8 (1) of the Act and / or under Rules of the State Government as guidance to the public seeking information from your department.

Place:  
Date:

Name and Designation of the Officer  
Department

(Note): Information provided in these chapters should be updated from time to time and revised date should be mentioned.

Sl.No.	Name of the Public Authority	Name and Designation of the APIO/ PIO /Officer designate for 1 <sup>st</sup> appeal	Postal Address/ Ph.No.
		1. APIO Sri.Ch.Venkateshwarlu, Asst. Secretary to Govt.	RSAD, K'Block, 1st Floor, Room No.222 23450355-Off 9849908581
		2. PIO Sri.P.Narsing Rao Dy. Secretary to Govt.	RSAD, K'Block, 1st Floor, Room No.221 23450316-Off 23450315-Fax 9849908580
		3. Officer designate for 1 <sup>st</sup> Appeal Sri.R.S.Goel,IAS, Prl.Secretary to Govt.	RSAD, K'Block, 1st Floor, Room No.223 23450355-Off 23450315-fax 9849996327

**R.S.GOEL**  
**PRL. SECRETARY TO GOVERNMENT**